PRO INTERACT™

Admin Console

Introduction

This support information serves as an introduction to the ProInteract™ Admin console for User management.

Please note that every module in the admin console is role and permission specific.

Indicators

The following indicators are used throughout this ProInteract™ Admin console support material:

Package Type Legend
INTERACT Lite
INTERACT Regular
INTERACT Advanced
INTERACT Custom

License Package Information: Availability of features corresponds to the product package that has been purchased by your organization. This manual describes all compatible features for each of the product packages.

To the left is the legend shown throughout this manual for any feature not available to all packages.

TIP
Text with this icon informs you about useful tips while performing various operations.

DO YOU KNOW?
Text with this gives you additional information about the current topic.

CAUTION
Text with this icon cautions you about the consequence of an action which cannot be undone.

IMPORTANT
Text with this icon informs you about important information of procedures to follow.

User Management

How do I create Users?

1. Click on the Magic menu and go to Admin.

2. Click on Users from the left sub menu.

3. Click on 'Add' button at the top right corner of the screen.

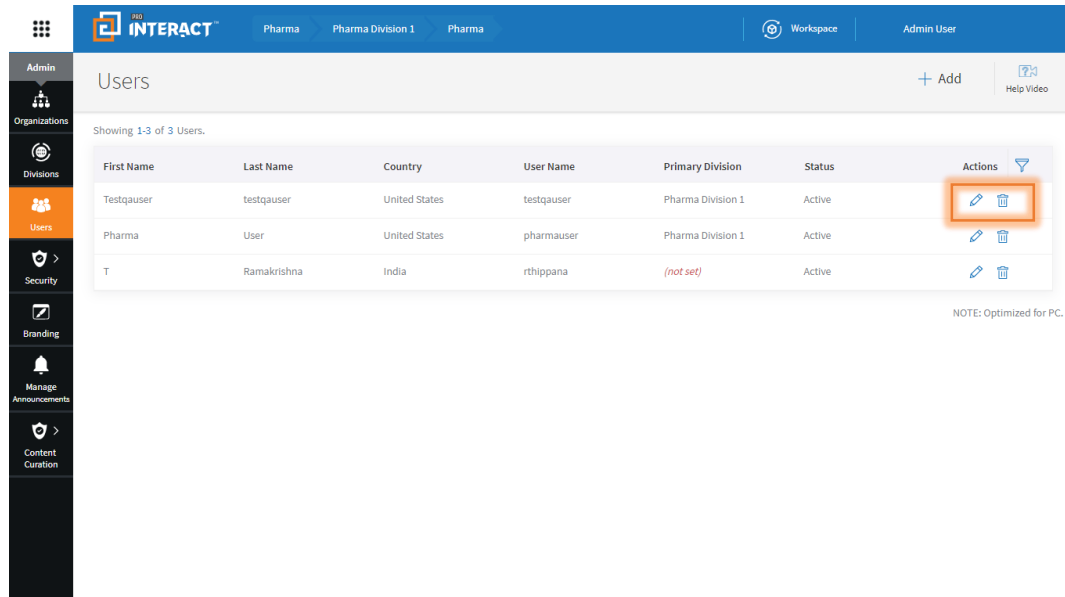4. Enter all mandatory fields in the tabs.

DO YOU KNOW?
Only an Admin can create new users. Admin can in turn assign permissions to other roles/groups to create new users.

How do I manage Users?

Click on edit button for the desired user.

Navigate to the desired tab to make changes to status, metadata and group.

Disclaimer:

The content of this document is furnished for informational use and is subject to change without notice. These changes will be incorporated in new editions of the publication and shall be updated to the organizations periodically

Support: support@prointeract.com
Website: www.prointeract.com